**Facilitation & Grading: Final Letter**

Facilitation Guide

 On the same day that the Driving Question is introduced, the teacher will also announce the two outcomes associated with this project: the Final Letter and the Final Presentation. Both of these final outcomes are described on the “Final Letter & Presentation Activity” page. The teacher should direct the students to that page and go over the expectations of these assignments. The description of the Final Letter is as follows:

The National Corn Growers Association and Oxfam International are two major organizations that advocate on issues relevant to our Driving Question. Each of our groups will write a letter to one of these two organizations (your choice). You will be expected to communicate your findings courteously and professional, and advocate for your position. This is not a pretend exercise; this letter will actually be sent!

A link to Purdue OWL is provided for students to review standard letter writing form. Students will turn in their letter on Day 10, and the letter will be sent upon teacher approval. By Day 12, the teacher should have reviewed and provided feedback for each team so the letters can be sent.

Grading Guide

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|  | **0 points** | **10 points** | **20 points** |
| 21st C.S.: Communication Skills | Letter does not follow standard format. Letter contains grammar and spelling errors. The main point of the letter is difficult to follow.  | Letter follows standard letter format and is free from grammar and spelling errors. The main point of the letter is clear. |  |
| 21st C.S.: Critical Thinking Skills | The position/argument of the letter is not supported well. |  | The position/argument of the letter is well supported, including at least 2 math-based graphical representations. |
| 21st C.S.: Ethics & Civil Responsibility | Letter does not demonstrate commitment to ethics and civil responsibility | Letter demonstrates commitment to ethics and civil responsibility |  |

**Total Possible Points: 40 points**